

9th February 2017

Dear Parent/Carer

Summer Trips 2017

As part of the Manor Croft Enrichment Programme I am delighted to announce two trips which will be taking place later on in the summer term. Both trips are designed to give students an additional experience beyond their usual school experiences. The details for each trip are shown below and as these are not part of our Academy curriculum there is a cost, which for each trip is shown below. We ask that payments be made on a voluntary basis for each trip, however, if not enough payments are made to cover the cost of the trip the Academy reserves the right to cancel the trip. In this case, all deposits will be refunded to parents. If, in extreme circumstances, you are experiencing difficulties meeting the cost of the trip please contact school as soon as possible to see if we can help in any way.

To secure your child's place on either or both of the trips a non-refundable deposit will need to be made by Friday 10th March 2017. Details of this deposit are shown on the permission slip. **The outstanding amount from either trip is required by 10th May 2017.**

Name of Trip	Activities	Total Cost	Approximate times	Dress code/equipment
Ingleton Waterfall Trail and White Scar Caves Tour (North Yorkshire) Thursday 6 th July 2017	Guided tour of the cave, waterfall walking trail, transport to and from the location	£20	8 a.m. – 6 p.m.	Non-uniform but sensible shoes for walking over rough terrain and waterproof coat/warm clothing. Sun cream/hat if very warm. 50 places available
Harry Potter Studios Tour (Watford) Thursday 29 th June 2017	Guided tour of the studios lasting 3½ hours, transport to and from the location	£46	8 a.m. – 7 p.m.	Non uniform but appropriate clothing and footwear (there is a lot of walking). 80 places available

Please note that these trips have limited numbers so places will be allocated on a **first-come, first served basis**. **Please also note that a place will only be reserved when the deposit is received.**

Please also ensure that your child is provided with a packed lunch for the day. Students who receive a free school meal will be provided with a packed lunch for the day.

If your child would like to be part of either or both of the trips please complete the permission slip below and return to student reception with the **deposit by Friday 10th March 2017**.

Yours faithfully

M Ryder

Assistant Principal

Summer Trips 2017

Please complete the permission slip below and return with the non-refundable deposit no later than Friday 10th March 2017.

I give permission for my child to attend the trip indicated and agree to pay the remaining cost of the trip by Monday 10th May 2017 (please tick).

I understand that if my son/daughter's behaviour is deemed inappropriate in school from now until the date of the trip, they may be prevented from attending and I will forfeit any monies paid.

Name of Student: Form:

Name of Parent/Carer (please print): Contact Mobile No:

Signed Parent/Carer: Date:

Name of Trip	Tick as appropriate	Total cost of trip <i>(paid by 10th May 2017)</i>	Non-refundable deposit <i>(Paid by 10th March 2017)</i>	Payment by (tick as appropriate)		
				ParentPay	Cash	Cheque
Ingleton Waterfall Trail and White Scar Cave 6 th July 2017		£20	£10			
Harry Potter Studios Tour 29 th June 2017		£46	£25			